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### Text

Your text must contain:

1. the author's full name and country
2. a brief, catchy and informative title (up to 55 characters including spaces)
3. a short teaser catching the essence of the article (up to 145 characters including spaces)
4. the main body of text (up to 500 words)
5. biographical notes about the author (up to 45 words)

The latter may look like this:

Giovanni Furore is an archaeologist working as a museum guide at Pantalone, Italy ([www.pantalone.xy](http://www.pantalone.xy)). You can get in touch with him at [giovanni@quickmail.yz](mailto:giovanni@quickmail.yz).

Please include the author's last name and a suggested title of the article in the title of your file, e.g.:

bengtson\_interpreting\_the\_polar\_light.docx

All text should be written in British English, using Arial font (title: 14 point, body text: 10.5 point) and left-aligned. All text will be checked by native speakers and sent back to you for confirmation if changes are suggested prior to publishing.

Interpret Europe is dedicated to good communication. So please make sure your writing is clearly related to heritage interpretation, illustrative and appealing to readers.

### Images

Please add at least one image and list your images below your article text including (1) the name of the author of each image and (2) a suggested caption. In case the author of the image does not hold the rights to the image, please make sure we have the name of the person, or organisation, holding the rights and permission to publish the image on the website and in the newsletter.

Please add your image files separately to your text file using titles including the author's last name and the suggested caption, e.g.:

kasparov\_children\_experiencing\_an\_old\_schoolyard.jpg

Photos, drawings and computer graphics, etc. should have at least 180 dpi and 3,000 pixels on the longest side. If the size of your images is larger than 10MB, please use WeTransfer, Dropbox or a similar file transfer application.

Many photos show a group of people listening to someone talking. Although this is what often happens at meetings and other events, pictures showing other scenes are most appreciated.

Besides newsletter articles, you can send us brief requests or announcements regarding projects, job opportunities, upcoming events, etc. at any time.